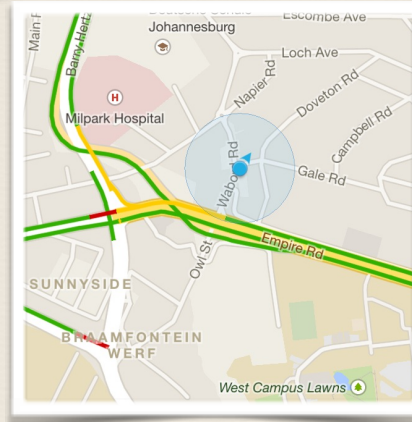




Becoming a leader requires personal habits of two types. The first set of habits refer to the forging of personal character, and the second have to do with professional competency. The latter might guarantee immediate success, but the former habits have to do with long-lasting leadership and form the basis for the deeper growth of one's various competencies.

This is a concise presentation of personal leadership and how to build it within oneself, and upon an ethical foundation.



Where and who can participate?

Excellence and Leadership is a course organised by **Westridge Study Centre** and is catered mainly for university students.

When?

Saturday at 10.00 - 11.30 a.m.

March 7, 14, 21, 28 and April 11

WESTRIDGE STUDY CENTRE

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www.westridgestudycentre.co.za

EXCELLENCE & LEADERSHIP

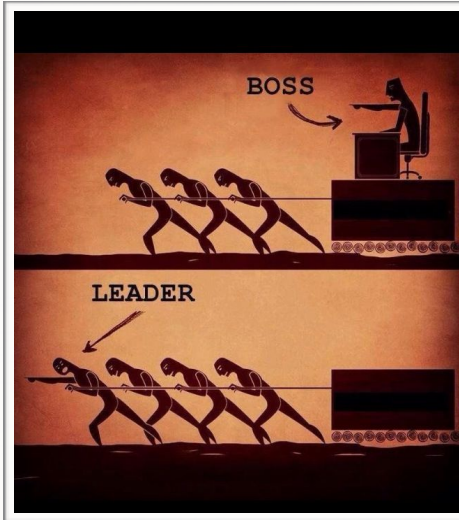
TEAMWORK
MOTIVATION
INSPIRATION
LEADERSHIP
VISION
+ INNOVATION
—————
SUCCESS



“Sow a thought, reap an act; sow an act, reap a habit; sow a habit, reap character; sow character, reap a destiny.”

(Anonymous)





People ask the difference between a leader and a boss. The leader leads, and the boss drives.

THEODORE ROOSEVELT

Management is doing things right; leadership is doing the right things.

PETER DRUCKER

It is better to lead from behind and to put others in front, especially when you celebrate victory when nice things occur. You take the front line when there is danger. Then people will appreciate your leadership.

NELSON MANDELA

COURSE PROGRAMME

Each meeting consists of a theoretical and practical lecture with the help of power-point, short videos and many examples from everyday life. In some sessions, there will be a practical case.



INTRODUCTION - SATURDAY, 14TH MARCH

Habit and Action. Ethics and Leadership. Paradigm, Principles, Practice, Values and Habits.

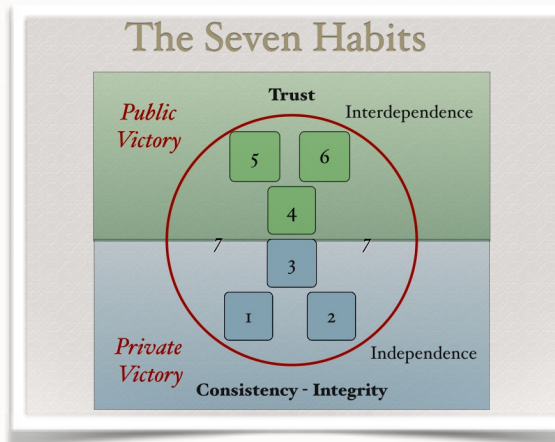
PRIVATE VICTORY

BE PROACTIVE (1ST) - SATURDAY, 14TH MARCH

The first habit of private victory refers to the realm that can be considered the most personal: to govern oneself, a necessary condition for public management. Necessity and freedom. Proactivity and Reactivity.

LEADERSHIP (2ND) & MANAGEMENT (3RD) - SATURDAY, 21ST MARCH

Begin with the end in mind (leadership) and give precedence to priority (management). What does it mean to be a leader? Creativity. Organisation of resources. Time management.



PUBLIC VICTORY

THINK WIN-WIN (4TH) AND FIRST TRY TO UNDERSTAND, THEN TRY TO MAKE YOURSELF UNDERSTOOD (5TH) - SATURDAY, 28TH MARCH

When confronted with a situation where two people must confront each other to obtain a satisfying result, there can be many different possibilities, but only one is perfect (win-win). Communicate and Motivate.

SYNERGY (6TH) AND EVALUATION (7TH) - SATURDAY, 11TH APRIL

Synergy is the essence of leadership based on principles and sets itself firmly upon the rule that the whole is greater than the sum of its parts. Evaluation is one of the phases of government.